



Established under the Chhattisgarh Private Universities (Establishment and Operation) Act, 2005
Village - Nawapara (Kosmi), Block & Tehsil - Chhura,
Dist. - Gariyaband, Chhattisgarh, India - 493996
Mob: +91 9109333333 Email - info@isbmuniversity.edu.in

APPLICATION FOR TRANSFER CERTIFICATE/ MIGRATION CERTIFICATE

To

The Registrar,
ISBM University
Nawapara (Kosmi), Chhura, Gariyaband (C.G.)

Sir,

I wish to apply for my TC-CC/Migration Certificate as I have completed/not able to continue_____ Course. Therefore, I request you to kindly issue above certificate (s.).My particular in detail are as follows:

Name of the Candidate:_____ Enrollment No.:_____

Email Id:_____ Contact No.:_____

Father's Name:_____

Mother's Name:_____

Programme/Course admitted/Continue/Otherwise:_____ Year/Sem:_____

Reason for TC: _____

Result -Pass/Fail/Division:_____

Date

Name & Signature of the Candidate

Clearance from HOD:

The Student has completed/not completed (Course).....Year/Sem.

TC-CC/Migration Certificate of the above student be issued/Not to be issued.

Date:

Name & Signature of HOD

Lab Clearance:

1. The above student has cleared/Not cleared all Lab dues

2. The student has following dues _____

Date:

Name & Signature of Lab in-charge

Library Clearance:

1. The above student has cleared/ Not cleared all library dues.

2. The student has following dues _____

Date:

Name & Signature of Librarian

Admission Office Clearance:

1. The above student has submitted/Not submitted all necessary documents.

2. The following document are pending

.....
.....

Date:

Name & Signature of Admission Officer

Finance Clearance:

1. The above student has cleared/Not cleared all financial dues.

2. The student has following dues _____

Name & Signature of Accountant

Examination Department Clearance:

1. The above student has cleared all examinations/not cleared all examinations

2. The student has following examination (s) pending _____

Date:

Controller of Examination

Note: Result Copy of last examination appeared in ISBM University is to be attached.

Clearance from Training & Placement Department:

1. The student has cleared/ not cleared all T & P related assignments

2. The student has following pending assignment _____

Date:

T &P Head

Clearance of Hostel

1. There is no any pending dues available /dues available

2. The hosteller has following dues

Date:

Hostel Warden

Clearance of Bus fee

1. There is no any bus fees pending / bus fee pending

2. The pending bus fee detail are.....

Date:

Bus In- charge